

AUSTRALIAN DRAGON BOAT FEDERATION **ANNUAL GENERAL MEETING**

Date: Wednesday
16 May 2001

Venue: Bayview Sundragons Clubhouse
Bayview Marina

Attending:

Trevor Huggard	VDBA (Vic) - Chairman
Jon Taylor	DBNSW (NSW)
Melanie Cantwell	DBNSW (NSW)
Ewan Hall	DBNT (NT)
Austin Chin	DBNT (NT)
David Annersley	DBNT (NT)
Kylie Bade	QDBF (Qld)
Naomi Johnson	QDBF (Qld)
Phil Rallings	QDBF (Qld)
Faye Rallings	QDBF (Qld)
Jillian Newton	WADBA (WA)
Debbie Watson	DBFWA (WA)
Peter Smith	DASA (SA)
Gary McDougal	Technical Director (AusDBF)
Carlos Ung	NSW
Ken McLean	DBFWA (WA)
Janette Taylor	DBFWA (WA)
Jeanne Roberts	DBFWA (WA)
Allison Jennings	DBFWA (WA)
Vivienne Wigo	DBFWA (WA)
Graham Bradbury	DBFWA (WA)
Wade Spakman	DBFWA (WA)
Bev Larsen	DBFWA (WA)
Sue Roberts	DBFWA (WA)
Murray Wigg	DBFWA (WA)
Peter Smoothy	DBFWA (WA)
Russell Baxter	DBFWA (WA)
Rod Grljusich	DBFWA (WA)
Rob Minson	DBFWA (WA)
Rawinia Bauckham	DBFWA (WA)
Janet Lagstrom	DBFWA (WA)
Sara Clay	DBFWA (WA)
Sue Griffiths	DBFWA (WA)
Gordon Waycon	DBFWA (WA)
Hilary McKibbin	DBFWA (WA)
Nosline Granger	DBFWA (WA)
Jack Rameka	DBFWA (WA)

Meeting Commenced: 8:15pm

1) MINUTES FROM PREVIOUS MEETING

Minutes from previous AGM held Friday 17 March 2000 in Sydney were adopted.

2) BRIEF REPORTS

PRESIDENT - Trevor Huggard

Congratulated DBNT on organising National Championships and applauded representation of all members at AGM.



Members

Canberra Dragon Boat Assoc

Dragonboat Assoc of SA

Dragon Boats NSW

Victorian Dragon Boat Assoc

Western Australia Dragon Boat Assoc

Associate Members

Dragon Boats NT

Dragon Boat Federation WA

Executive

President

Trevor Huggard

Administration

Jon Taylor

Cultural

Jillian Newton

Development

Ewan Hall

Finance

Mark Englebert

Marketing

Phil Rallings

Technical

Gary McDougal

Address

130 Cabarita Rd
Cabarita NSW 2137
Australia

Ph: (02) 9702.5541

Fax: (02) 9702.5543

e-mail:

jon_taylor@optusnet.com.au



IDBF Member for Australia



TREASURER – Mark Englebert

Mark emailed a financial statement and a report which was read by Jon Taylor – Attachment 1.
Balance in account - \$2,920.55 plus \$1,700.00 in unbanked cheques.

ADMINISTRATION - Jon Taylor

Jon outlined activities including work with DBNT Nationals organisers and National Newsletters.

MARKETING – Ray Leung

No report.

COMMUNICATIONS – Dan Curtis

No report.

DEVELOPMENT – Ewan Hall

Ewan outlined work done on developing race rules for AusDBF and Arafura events.

TECHNICAL – Gary McDougal

Gary covered his initial site review, on behalf of AusDBF, of possible venue options for the Darwin Nationals and his subsequent report to the Board.

3) ELECTIONS for BOARD OF MANAGEMENT

Jon advised attendees that the Constitution allows for the Board portfolios to be adjusted to give focus to the needs of AusDBF as they arise. He suggested that he would take on the Communications function within the Administration portfolio and that a Cultural Director position be created. This was agreed.

Trevor read out the nominations received for the AusDBF Board and called for further nominations.

As there was only one nomination for each position all nominees were either elected or appointed. The 2001/2002 Board is:

President	Trevor Huggard (VDBA)
Finance Director	Mark Englebert*
Administration Director	Jon Taylor (DBNSW)
Cultural Director	Jillian Newton (WADBA)
Development Director	Ewan Hall (DBNT)
Marketing Director	Phil Rallings (QDBF)
Technical Director	Gary McDougal*

* appointed

4) WADBA/DBFWA MEMBERSHIP REVIEW

Jon gave a brief background on recent events in WA.

Debbie Watson made a presentation on behalf of DBFWA and submitted documentation. Jillian Newton made a presentation on behalf of WADBA and submitted documentation. A period of general discussion, questions and answers followed.

Jon read the AusDBF Board recommendation to the attendees – "In respect of the membership status of WADBA and DBFWA, should they both apply to AusDBF ordinary membership, the Board recommends as an interim decision that their respective membership status be continued for 2001/2002 as:

- there is support for both organisations
- the split of the 3 clubs from WADBA is only quite recent
- there is some movement of paddlers between the two groups that may take some while to stabilise
- more information is required and more time needed to review that information"

At the conclusion of the 2001/2002 season AusDBF will review the paddler support and performance of both groups with a view to making a final decision at that years AGM.



Both WADBA and DBFWA will be asked to complete a detailed membership questionnaire which will include request information be provided on membership figures, race programmes, organisation structure, development plans, government recognition, etc.

Both organisations will have the opportunity to give a presentation on progress at the Nov Board meeting on the Gold Coast and they will give a final presentation at the April, 2002 AGM.

A vote was taken and the recommendation was accepted (10-6).

5) IDBF CHAMPS – TIMING OF THE AUSTRALIAN SELECTION EVENT

Jon raised the possibility of allowing more time for Australian teams to prepare for IDBF World events by selecting them a year earlier than under the current system. General discussion ensued. Members favoured the current system of selecting the Australian team i.e. at the Aust National Championships immediately preceding the IDBF event. The preference was expressed that AusDBF Nationals should be run as early as possible in the April 1 to May 15 "window" in which AusDBF Nationals are run.

6) 2001 NATIONALS (DARWIN)

Ewan handed over to Dave Annersley who headed up the Nationals Organising Committee. Dave said there were a few problems caused by crews withdrawing late in the day. The event budget was trimmed substantially however they are expecting to break-even or make a small loss of around \$500.00. One of the major expenses had been the hire of the Lynx timing equipment but as there had been very close racing that day it was proving to be worth the cost.

Dave asked AusDBF members to confirm their agreement to pay for the 250m race trophies and the Breast Cancer division trophy as these races were only agreed at the last minute and there was no allowance for extra trophies in the budget. Members agreed to fund the trophies up to \$400.00.

7) 2001 IDBF WORLD CHAMPIONSHIPS (PHILADELPHIA)

Vic (Open), NT (Women & Masters) and Qld (Mixed & Masters) have won the right to be part of the Australian team taking part in the IDBF World Championships in Philadelphia on 1-5 August, 2001. AusDBF will send invitations to members and they will be asked to confirm (by Wed 30 May) their willingness to participate.

8) 2002 NATIONALS (GOLD COAST)

Kylie Bade from QDBF gave a presentation and handed out material on the 2002 Nationals. The dates are 18-20 April, 2002 and the venue will be Hinze Dam. The site is about 25 minutes by bus from central Surfers. Racing will be over two distances 1,000m and 500m. There will be both State v State and Club v Club races. The club v club races will be used to select clubs for the 2002 IDBF World Club Crew Championships in Rome.

NSW School holidays will be on at the same time but this was not felt to be an issue. QDBF have put out a tender for crew accommodation and indicative replies suggest crews will pay about \$40/night for central Surfers accommodation. QDBF will organise an accommodation and transport package for crews.

Kylie asked for suggestions from members for the celebration party.

9) 2003 NATIONALS

WADBA have requested they do not host the 2003 Nationals. They would prefer the 2004 Nationals as they will coincide with the 20th Anniversary of WADBA.

Peter Smith from DASA said he would raise the possibility of hosting the 2003 Nationals in Adelaide at the next DASA Board meeting.

10) AusDBF WEB SITE

Jon will include the web site maintenance into the Admin portfolio.

David asked if a relevant domain name can be obtained. Kylie said there are some possibilities for free hosting. Jon to follow up on both.

11) IDBF UPDATE



IDBF have offered AusDBF Full Membership from 1 Jan 2002. The AusDBF application needs to be submitted to IDBF by 30 June and it will be voted on by the IDBF Congress in Philadelphia. The current membership fee is US\$300 pa for an Associate Member (our current membership status). Full Member fees are US\$400 pa.

12) BID FOR 2007 IDBF WORLD CHAMPS

Jon said the bid process required all candidates to give a presentation to the 2003 IDBF Congress meeting in Shanghai. The presentation would require the applicant to demonstrate they had the facilities, organisational capacity and financial backing to undertake the event. It was agreed that members wishing to bid to host the event would give their presentation at the next AusDBF Board in Nov, 2001 on the Gold Coast. This would allow the successful member 18 months to organise sponsorship, etc prior to the Shanghai presentation.

13) GENERAL BUSINESS

a) Marketing – Phil Rallings.

Phil presented the members with some information on his background and marketing credentials. He felt AusDBF would have difficulty obtaining large corporate \$'s. He suggested a multi-prong approach starting at the grass roots level. He will be looking to achieve "little victories". Phil said he would start collecting audio, video and print material for a library of dragon boat marketing and promotion material.

b) 12:8 Mixed Composition Rule – Kylie Bade

Kylie asked about changing the composition rule at future Nationals to reflect the IDBF rules. There was some debate for and against. It was agreed that a motion would be put at the next AusDBF Board meeting (Nov, 2001) that "For AusDBF Nationals (State & Club) that the Mixed category composition rule would be changed in line with the IDBF rules of racing i.e. a min of 8 female paddlers."

c) Collective Insurance – Dave Annersley

Dave asked if AusDBF could look at a national insurance policy co-ordinated by AusDBF that could be made available to members. Jon to review options and advise members.

d) What services are provided by AusDBF? – Melanie Cantwell

Melanie raised issues to do with insurance, boats and paddles where she felt AusDBF could be more active. Kyle agreed with Melanie on insurance but felt boats and paddles were areas best left to private business. Phil gave some background on Faye Rallings business of importing Grey Owl paddles.

e) National Schemes

The issue of AusDBF introducing more national schemes was discussed. The specific schemes suggested were sweep accreditation, officials and risk management/safety plans. These schemes would apply at AusDBF National Championships and would also be available for the use of members.

Some members have their own schemes in place already – WA (sweep accreditation, officials and risk management), NSW (sweep accreditation), Vic & NT (risk management). Scheme information to be collected and drafts for national schemes to developed and circulated (Jon).

The meeting closed at 11.45pm.

Signed as a True & Accurate Record

Trevor Huggard
Chairman of the Meeting

Attachment 1.



IDBF Member for Australia



Treasurer's Report 2000/01

This is my first term as Treasurer. Unfortunately I cannot be in Darwin - would have liked to, but my wife is pregnant so I need the money

My role to date has been severely hampered by a lack of financial records. Specifically, both me and Jon Taylor have been unable to collect the financial books and records from the previous Treasurer, Carmel Eastough, such that it is not possible to accurately report on the financial results for the period. The financial statement produced (see attached) is based on very limited records - being the last Treas' report and an incomplete selection of bank statements. I cannot therefore provide any level of assurance of its accuracy.

It seems, although I cannot confirm, that Mrs Eastough was relieved of her duties in an abrupt and possibly politically motivated manner about 6 months ago such that she was not reimbursed for an airfare to Darwin on AuSDBF business and was generally aggrieved by the whole thing. I suspect, although again cannot confirm, that her reluctance to release the financial books and records is related to the manner of her removal. The cttee may wish to discuss this matter further

I note that not all members have paid their membership fees. I understand this means they cannot vote.

I have received 2 cheques from DBFWA - one for \$100 and one for \$400. The two cheques have been provided to cover for whatever way the cttee votes on their level of membership. I will bank the applicable cheque, and return the other to them.

As I have only recently obtained details of the AusDBF bank account I have not as yet banked any of the 2000/01 membership fees.

I note that the AusDBF is required to pay its affiliation fee to the IDBF. This amount has not been paid as yet and has not been accounted for in my analysis.

Regards,

Mark Englebert



IDBF Member for Australia



Australian Dragon Boat Federation

Financial Statements

18th March 2000 to 16th May 2001

		\$
Opening Balance, as per Les Williams' last report		2,923.42
Bank Fees	2.17	
Other (bank fees?)	0.70	
		(2.87)
Balance as per 26/2/01 Bank Statement		<u>2,920.55</u>
Add: Fees Received - unbanked		
DBNSW	400.00	
Canberra DBA	400.00	
WADBA	400.00	
DBNT	100.00	
DBFWA	<u>400.00</u>	
		1,700.00
Closing Balance		<u><u>4,620.55</u></u>

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