

# AusDBF Update 2



<b>To:</b> State Members	<b>Date:</b> 26/09/2019
<b>From:</b> AusDBF	<b>Document Number:</b> # M-020
<b>Subject:</b> AusDBF General Update 2 – September 2019	

AusDBF has been busy since the last update in April and wanted to share with all the Member States on what AusDBF has been working on and about to work on.

## Pillar 1 - Governance

### Strategic Plan

AusDBF appreciates the feedback received from the Member States and has now finalised their 2019-2023 Strategic Plan along with the Roles and Responsibilities matrix – which can be found -

<https://www.ausdbf.com.au/about/strategic-plan/>

AusDBF is currently developing their 2019-2020 Operational Plan and aims to have this finalised by the end of October.

### Policies & Documents - <https://www.ausdbf.com.au/policies/>

A significant portion of time over winter has been spent conducting an audit on policies and developing a process for reviewing current policies and creating new policies based on need. Below is a snapshot of where AusDBF is up to:

- **AusDBF Member Protection Policy** has been updated to comply with updated legislation in SA and Vic. In addition, AusDBF worked with Sport Australia to develop Child Safe Sport documents to ensure AusDBF remained compliant with its current obligations to Sport Australia.
- With AusDBF applying for copyright on the AusDBF logo and Auroras, AusDBF has developed the **AusDBF Copyright Policy** which will support the copyright. The policy was approved by the Board in July.
- **AusDBF Travel Policy and Guidelines** was written approved in July.
- **AusDBF Purchasing Policy** was reviewed and approved in September.
- **AusDBF Financial Transaction and Card Policy** was written and approved in September.
- **AusDBF Drummer Master Class Guideline** was developed following collaboration and approved in September.
- **AusDBF Privacy Policy** – is currently being reviewed and AusDBF is seeking feedback from Member States by Monday 07 October.
- **AusDBF Delegation of Authority Policy** – is being reviewed and due to be finalised in October.
- **AusDBF Revenue Generation and Fundraising Strategy** – was approved in September. AusDBF would like to create a Revenue Generation and Fundraising Sub-committee and will be seeking support from the Member States to trial this initiative over the next 12 months.
- **AusDBF Transgender Guidelines and Inclusion Policy** – AusDBF has developed and is reviewing its first draft of this document and has been working with several agencies to assist with input. Should any Member States wish to comment on and submit suggestions for inclusion in this policy, AusDBF would welcome this collaboration.

## Pillar 2 – Development

- AusDBF is investigating software options to develop online e-training for the Coaching and Race Officials Courses which is expected to be launched early next year.
- The merging of Individual member profiles has been mostly completed, with only a few still to be merged, waiting assistance from revSPORT. This task has taken an enormous amount of work and AusDBF

encourages all Member States to remind Individual members of the correct process to renew memberships to avoid creating multiple profiles.

- Over the coming months, AusDBF will be uploading details of all the Coaching Accreditation to individual member profiles within revSPORT, which will enable automated reminders when accreditation renewals are due.
- AusDBF is also working with revSPORT to create additional fields which will allow AusDBF to record additional data such as Auroras representation, Team Managers, Team Captains, Flag Bearers etc.
- With the establishment of the Race Officials Mentor Program (ROMP) Representatives, AusDBF is working towards the launch of the revised Level 1 Training program and creation of level 2/3 Training program ready for January 2020. Information can be located here - <https://www.ausdbf.com.au/ausdbf-courses/officials-courses/>
- The AusDBF website is a 'work in progress'. AusDBF appreciates your patience as the website is reviewed and reorganised, and apologises for any inconvenience caused while documents and layout are being updated.
- AusDBF is pleased to announce that Julie Clinch from DBSA has been appointed as Chair for AusDBF Historical Committee. The Committee have had one meeting and are off and running researching Australian Dragon Boat history to commemorate the 25<sup>th</sup> Anniversary of the Australian Dragon Boat Championships in 2020. The committee has representatives from SA – Julie Clinch (Chair), Janelle Gamble (QLD), Geoff See (ACT), Evelyn Wilkie (WA) and Julie Davidson (Tassie). It would be great to have representatives from NSW and VIC to join the committee.

### Pillar 3 – Events

- **Edition 8.2** of the **AusDBF Competition Regulations and Rules of Racing** is now available and can be downloaded from the website - <https://www.ausdbf.com.au/policies/>. The list of changes/edits can be found at the back of the document for a quick reference
- The updated exemption application form for AusChamps has been uploaded to the website also.
- Following extensive discussion and careful consideration of the proposed budget, AusDBF has finalised the entry fees, program and racing categories for 2020 AusChamps – which has been emailed out to all Member States last week and can be found on the website - <https://www.ausdbf.com.au/policies/ausdbfmemos/>
- AusDBF will be seeking feedback from Member States at the upcoming General Meeting (Sunday 17 November) to determine the majority preference for per boat or per paddler entry fee for 2021 AusChamps.
- In addition, AusDBF will seek input from Member States regarding the majority preference for the timing of AusChamps each year i.e. whether to hold AusChamps over Easter or not AusChamps must remain in April, however the financial impact of running AusChamps over Easter break needs to be considered.
- AusDBF has reviewed and taken on board the feedback from the online survey provided after 2019 AusChamps and will be endeavouring to implement several suggestions and improvements for 2020 AusChamps.
- DBNSW Organisation Committee is well under way with the organisation of 2020 AusChamps.

### Pillar 4 – High Performance

- AusDBF is pleased to report the Auroras had a successful campaign at the recent World Championships in Thailand, a full report will be included in the AusDBF Annual Report
- The Request for Tender for Australian Head Coach was recently finalised and advertised for the next 2 years. Applications close in October and formal announcement of successful candidate made in November. - <https://www.revolutionise.com.au/ausdbf/news/>