



# AusDBF Annual General Meeting Minutes

Sunday 20 November 2022

Parkroyal Melbourne Airport Hotel

Started: 9:13am (VIC time) / concluded: 9:41am (VIC time)

## AusDBF Board

John Holland (Chair)  
Martin Hastings (Finance)  
Rex Tindal (Director)  
Philippa McLean (Director)  
Janine Lette (Director)  
Dr Ruth Bollard (Director)

## Member States

Jenny Cotton (DBQ-President)  
Jenny Shapland (DBQ Board)  
Iciar Argus (DBQ Board)  
Nicola Frowen (DBNSW-Chair)  
Chen Li (DBNSW Board)  
Belinda Fowler (DBNSW Board)

John Cuzzupi (DBV-President)  
Christine Watson (DBV Board)  
Craig Ryan (DBV – Op Manager)  
Julie Lister (DBSA – President)

Apologies: Carlos Diz (family emergency), Sylvia Wong (Director), Zijing Chu (Director), DBACT, DBTAS (Donna Fittock) – late flight cancellation, DBWA Rex Tindal (holding Proxy) DAA, Darwin Waterfront Warriors, Arafura Dragons

Guest: Ian Gearey (AusDBF D& I), Adrian Stephens (AusDBF Nominations Committee)

Minutes taken Melanie Cantwell (MC)

## 1. Welcome and Roll call

- John Holland welcomed everyone to the 2022 AusDBF Annual General Meeting
- Apologies were noted from the following Members:
  - Sylvia Wong was in Thailand attending the 14<sup>th</sup> Asian Dragon Boat Championships
  - Zijing Chu was in Thailand competing as an Aurora at the 14<sup>th</sup> Asian Dragon Boat Championships
  - DBACT – Donald Jenkins (President) was overseas for work and other Board Directors unable to attend
  - DBTAS – Donna Fittock – flight from Hobart cancelled in the morning – gave proxy to John Holland
  - DBWA – Brad Brooksby (President) unable to attend due to prior commitments – gave proxy to Rex Tindal
  - DAA – unable to attend due to prior commitments
  - Darwin Waterfront Warriors and Arafura no response received from either NT Club

## 2. Minutes from Annual General Meeting held 14 November 2021 (online)

No concerns were raised from the Minutes

**DECISION:** Minutes were approved by the Members present by show of hands.

Moved: Nicola Frowen (DBNSW) seconded: John Cuzzupi (DBV)

## 3A. AusDBF 2021-22 Financial reports

- MH provided an overview of the financial reports and AusDBF financial position
- No concerns were raised from the Audited financial reports

**DECISION:** Financial reports were approved by the Members present by show of hands.

Moved: Martin Hastings (AusDBF) seconded: Jenny Shapland (DBQ)

### 3B. Appointment of AusDBF Auditor for 2022-23

- Martin Hastings proposed that AusDBF re-appoint Dickensons Accountants as AusDBF Auditors for 2022-23 financial year.

**DECISION:** The appointment of Dickensons Accountants was approved by the Members present by show of hands.

Moved: Martin Hastings (AusDBF) seconded: Julie Lister (DBSA)

### 4. AusDBF Annual report 2021-22

- JH thanked the AusDBF Board and all the Committees for their work during the last 12 months and provided the below highlights
  - Training and education for Coaches and sweeps is working well
  - Sweep accreditation at long last is a national program – thanks to the collaboration between the State Sweep Coordinators
  - Pride in Sport – resources, information and learnings have been eye opening with regards to inclusivity
  - Nominations Committee – identifying gaps in skills on the Board and assistance with succession planning for the future
  - Jon Taylor was inducted into the IDBF inaugural Hall of Fame
- The AusDBF board is an Operational Board more than strategic. The AusDBF Committees provide the extra manpower to assist with progressing initiatives and tasks.
- No questions were raised by the Members

**DECISION:** AusDBF Annual Report was approved by the Members present by show of hands.

APPROVED

### 5. Election of Directors

AusDBF has 2 Director positions up for election.

Nominations were received from:

Janine Lette – nominating for a third term

Zijing Chu – nominating for a second term (first term was as an appointed Director)

John asked Members to accept the late nomination received from Zijing Chu (2 days after deadline) due to administration hold-up

Late nomination for Zijing Chu to be accepted was:

Moved: Jenny Cotton (DBQ)

Seconded: Nicola Frowen

APPROVED

Nominations for Scrutineers:

- Ian Gearey
- Philippa McLean

Election of Directors was conducted by secret ballot

Directors elected:

- Janine Lette
- Zijing Chu

Members Agreed to destroy the paper ballots

- John thanked retiring Director Rex Tindal for his huge contribution to AusDBF over the last 6 years, and has agreed to assist AusDBF with LMS support
- John thanked Ruth Bollard for her contribution over the last 2 years in the Diversity and Inclusion space

**6. Motion: 'To consider and adopt the following changes to the 2020 version AusDBF Constitution'**

Clause 13.9 Casual vacancy in the ranks of elected Directors

Current wording:

- a. The Directors may at any time appoint a person to fill a casual vacancy in the rank of the Elected Directors =  
NO CHANGE
- b. A person appointed under clause 13.9(a) holds office until the next Annual General Meeting at which time they can nominate for re-election

**CHANGE (b) TO**

A person appointed under clause 13.9(a) holds office for the remainder of the vacated Director's term

Motion: Change to Clause 13.9(b) was approved by Members
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