

# Australian Dragon Boat Federation



## General Meeting Minutes of 9<sup>th</sup> July 2016

Date	9 July 2016	Time	12:00pm (AEST)
Place	Burringiri Aboriginal and Torres Strait Islander Culture Centre 245 Lady Denman Dr, CANBERRA CENTRAL ACT 2611		
Chair	David Abel, President, AusDBF		
Minute taker	Angie Aston, AusDBF (by phone)		
Attendees			
John Holland, DBSA		Trish Tinyow, DBNSW	
Donna Fittock, DBTas		Tamsyn Glenn, DBNSW	
Martin Hirst, DBNSW		Judy New, DBQ	
Janine Lette, DBQ		Martin Hastings, AusDBF	
Lesa Horntvedt, AusDBF		Melissa O'Brien, AusDBF	
Joe Murphy, DBACT		Phillip Chan, DBVic	
Marion Blake, DAA		Mabel Sansom, DAA	
Apologies			
Maggie Boyce, AusDBF		Vic Fazakerley, AusDBF	
Proxies Held			
Barbara Clarkson, DBWA			
Agenda Topics			
Item	Description		
1	The Chair welcomed attendees, noted the apologies and opened the meeting at 11:30. AusDBF acknowledged the original custodians of the land and that the meeting was being held at the Aboriginal & Torres Strait Islander Culture Centre. It was also recognised as an important time for the Aboriginal community, it being NAIDOC week.		
2	<b>AusDBF Member Protection Policy</b> The meeting noted that the Member Protection Policy was introduced in April. <i>Action: MOB to provide a schematic as part of the MPP.</i>		
3	<b>2016-20 AusDBF Strategic Plan</b> The meeting noted the tabled AusDBF Strategic Plan and advised that action is underway to identify a wider range of photos to use for the next iteration.		
4	<b>AusChamps 2017</b> <b>a) Registration (Bosoft &amp; Revolutionise)</b> Noted that AusDBF is now, with DBNSW and DBV, signed up to Revolutionise. Martin outlined some of the benefits of Revolutionise vs SmartSpace, and also advised that DBNSW is planning to utilise Revolution for Incident Reporting. This has been a focus for Martin for awhile, and could be a basis to develop an Australia-wide process. Also, AusDBF will introduce the Borsoft system, which should streamline the registration processes for the AusChamps. It is planned to publish the race structure as early as possible, and, with the Borsoft system, publish race draws earlier so that clubs can plan or adjust their participation accordingly. <b>b) Fee Structure Changes (MH)</b> The meeting noted Martin's spreadsheet outlining a proposal to charge entries by boat instead of by paddler. While some issues still require more clarification (earlybird rates, the process for refunds, whether or not to prioritise standard boats over small boats; the proposal was given in-principle support.		

	<p><b>Actions:</b></p> <ol style="list-style-type: none"> <li>1) circulate the spreadsheet prepared with some basic rules for the structure, and seek feedback from the members.</li> <li>2) Send out EOIs to establish a sub-committee to further develop/refine the proposal.</li> </ol> <p><b>c) Points and Awards System</b></p> <p>The meeting noted the proposal to revamp the current structure of perpetual trophies as a means of expanding the competitive field. AusDBF will draft a paper outlining some suggestions and will seek feedback from members. Noted suggestions/options such as: best behaved club in marshalling; best boat loading club; fastest club across all distances. For AIS recognition, more competition and further development of the sport is needed. The meeting gave in-principle support to revamp the awards system.</p> <p><b>Action: Circulate a paper seeking feedback for the awards system. (DA/MO'B)</b></p> <p>The meeting noted there is still accommodation available in Albury for the AusChamps.</p>
5	<p><b>CCWC Qualification – feedback to Qld proposal</b></p> <p>It was noted that IDBF has changed the rules for qualifications, and that 10s &amp; 20s boats are now equal. Clubs are now not able to swap categories.</p> <p><b>Action: Circulate the Qld paper on CCWC qualifications to members. (AA)</b></p>
6	<p><b>Small Boat Distribution Plan</b></p> <p>The meeting noted the actions to date re: the distribution of small boats. There are differing opinions about the Peisheng boats among the states; so members discussed possible options. AusDBF would like to give all paddlers the opportunity to train in the Peisheng boats, and suggested sending the 10s boats to all states, on the understanding that boats would be used/maintained; and then made available, to the AusChamps for two years running. After two years, the boats could remain in the states and new boats would be purchased. The members present gave in-principle support for this proposal, and the Chair will continue to explore options.</p> <p><b>Actions:</b></p> <ol style="list-style-type: none"> <li>1) AusDBF to ask individual states how many, and under what terms &amp; conditions, they would be prepared to accept 10s boats.</li> <li>2) The meeting noted the difficulty encountered with transporting boats, and AusDBF will source more information, speak to Blair?</li> </ol>
7	<p><b>Auroras Update</b></p> <p>The invitation to attend the 2<sup>nd</sup> World Cup in China was noted. AusDBF proposes to invite the Premis and U24s from the Welland, Canada campaign and the Auroras who participated in this year's Asian champs. AusDBF is still awaiting confirmation that the World Champs will be held in China. The deadline for decision is mid-July 2016.</p>
8	<p><b>Member Updates</b></p> <p><u>DBNSW</u> – Trish advised she will be stepping down from the DBNSW Board after a 5-yr stint, and congratulations were offered for accomplishments achieved during her time.</p> <p><u>DBVic</u> – Questions were raised about safety for the AusChamps at Albury/Wodonga. The members supported the use of PFDs, and the suggestion for AusDBF to purchase PFDs for the 2017 AusChamps. The urgency to apply for a PFD exemption for Victoria was noted; and as the process has not yet commenced, it can be assumed that an exemption is unlikely to be granted.</p> <p>However, it was noted that Albury Wodonga has made extensive efforts to ensure a successful event in 2017, and AusDBF applauded the support given by the States for a regional AusChamps event. The members were also advised that AusDBF has asked for regular water testing and that, to date, the water has been fine for water sports.</p> <p><b>Actions:</b></p> <ol style="list-style-type: none"> <li>1) In order to improve risk management controls, the Chair will continue to talk with DBVic regarding PFDs.</li> <li>2) Provide an exploratory visit by holding the AusDBF AGM at the Albury Wodonga site.</li> </ol>
9	<p><b>AusDBF future plans</b></p> <p>The members noted the following AusDBF updates:</p> <ol style="list-style-type: none"> <li>1) Revamping AusDBF website, and intending to use DDU as the events platform.</li> <li>2) AusDBF is now a member of ASF, and can now receive donations.</li> <li>3) All States and DAA have signed up for V Insurance, including cyber insurance; however, all States need to supply answers to questions about Directors by Monday.</li> <li>4) AusDBF has a film made for TV – made in Adelaide.</li> </ol>

	<p>5) There are 2 AusDBF Board members standing down; therefore, member states are being asked for suggested directors. Martin Hastings was thanked for his support, improvements and efforts to improve the sport of dragon boating and the processes at AusDBF.</p> <p>The meeting noted the updates provided by the individual states, which included:</p> <p>DAA – reported on the success of their recent DAA regatta held in Qld.</p> <p>VIC – 2 new clubs have started up in Vic. DBV is holding its AGM and would like an update on membership numbers. VIC would like to improve retention rates, attrition is currently around 30%. MH to send the results of the AusChamps survey.</p> <p>Qld – DBQ has been visiting regional areas for the purpose of providing mentoring. It has been well received and therefore will be continued.</p> <p>SA – 4 new clubs have started up, now up to 20 clubs.</p> <p>ACT – noted the comments about NSW/ACT collaboration and how to get rid of red tape.</p> <p>TAS – the new Constitution is now underway. DBTAS expressed thanks to the AusDBF reps for attending their meeting.</p>
10	<p><b>Other Business</b></p> <p>There being no further business, the meeting closed at 1:20pm.</p>