

# MEMORANDUM



<b>To</b>	<b>Member States</b>		
<b>From</b>	AusDBF		
<b>Date</b>	25 September 2020	<b>Document No</b>	M-045
<b>Subject</b>	AusDBF General Update 7 – September 2020		

AusDBF has been working hard over the winter months and is appreciative of collaboration and input provided from each of the AusDBF Committees / Commission / Working Groups and Members.

These are unprecedented times with Clubs and AusDBF Members demonstrating strength and resilience, to maintain regular contact with members and abide by Health guidelines to return to training. AusDBF appreciates each State and Territory is at a different stage working through COVID-19 and we all need to be there to support each other.

AusDBF has been restructuring and setting up 'Teams' to enable the AusDBF Committees to better communicate and share information with each other.

Part of AusDBF's commitment to inclusivity and diversity has been to advertise and appoint a person with experience in this area who will be able to lead this project for the Board. Further updates will be provided at the AGM.

Notice for the AusDBF AGM will be distributed to AusDBF Members by Tuesday 06<sup>th</sup> October. The AGM and General Meeting will be held on **Sunday 22<sup>nd</sup> November** via video conference. (9am WA), 11am (QLD), 12noon (NSW, VIC, ACT, TAS)

AusDBF is working on its Annual report, reports from Committees and AusDBF Members to be received by Friday 25<sup>th</sup> September.

## Pillar 1 - Governance

### **Policies & Documents** - <https://www.ausdbf.com.au/policies/>

AusDBF continues to review its current documents and create new documents as required, to assist and improve its governance processes.

The following documents are in the final stages of being approved:

- Australian Team Handbook (revision)
- National Match Fixing Policy (revision)
- Code of Conduct (revision)
- Competition Rules & Regulations (v9)
- Email and Document storage policy
- Health Checklist

**"Our Mission: To connect people with dragon boating across Australia"**

Completed Documents	Within next quarter	Within next 6 months
<ul style="list-style-type: none"> <li>• AusDBF Committee Policy &amp; procedures</li> <li>• Template EOI application forms for AusDBF Committees</li> <li>• AusChamps Operational Handbook (v5)</li> <li>• 2020-21 Operational Plan</li> </ul>	<ul style="list-style-type: none"> <li>• Concussion Policy (<i>new</i>)</li> <li>• Cyber Safety Policy (<i>new</i>)</li> <li>• Weather Policy (<i>new</i>)</li> </ul>	<ul style="list-style-type: none"> <li>• Transgender &amp; Inclusivity Policy (<i>new</i>)</li> <li>• Infectious Diseases (<i>new</i>)</li> <li>• Pregnancy Guidelines (<i>new</i>)</li> </ul>

Should any Member States wish to comment on and submit suggestions for any of the above policies to be completed, AusDBF would welcome this collaboration.

### AusDBF Committees

**Marketing Group** – have been meeting regularly and in the process of finalizing their plans for the launch of return to dragon boating. More details to follow shortly.

**ROMP** (Race Officials Mentors) have been meeting and communicating regularly. Thanks to their enthusiasm and commitment the online race official re-accreditation has been positively received and moving forward nicely.

	QLD	NSW	ACT	VIC	SA	WA
<b>Level 1</b>	18	9	18	4		1
<b>Level 2</b>	3	3	5	2		
<b>Level 3</b>	3	7	1	2	2	

Data as of 21 September 2020

The race official training course documents have recently been reviewed and updated - <https://www.ausdbf.com.au/ausdbf-courses/officials-courses/>

**NAP (National Athletes Pathways)** – have met and reviewed and made recommendations to update the National Athletes Pathway document.

**AusChamps Review Working Group** – have been meeting regularly and reviewing different forms of data collected over the last 5-7 years of AusChamps before making their final recommendations to the Board for consideration to the structure of AusChamps moving forward.

**Athletes Commission** – have met and submitted recommendations to both the AusChamps Review Working Group and the C&TC for discussion and consideration.

**Historical Committee** – Have been working hard on the AusDBF 25<sup>th</sup> Anniversary Book – Fast n Furious, which is nearing completion. AusDBF hopes everyone will enjoy the trip down memory lane from past to present. The book includes dozens of photos, facts, and history about dragon boating in Australia over the last 25 years.

**revSPORT Users Group** – has been meeting regularly to share knowledge and experiences and find ways in which AusDBF Members can work together on national approaches with revSPORT.

In the process of completing the Australian Representation piece of work, it was discovered there were well over 1450 individuals in revSPORT sharing the same National ID. This meant the bulk uploads previously completed for Coaching and Australian Representation were allocated to the wrong individual. New national ID numbers have had to be allocated to individuals sharing the same national ID. Once this process was completed, the next step was to transfer accreditations to the correct person. Unfortunately, revSPORT believe this may have happened when the AusDBF Members originally transferred to revSPORT and bulk uploads of data were completed. Fingers crossed the situation has now been cleaned up and rectified going forward. Accreditations updated by name were fine, it was the accreditation entered by national ID which had been affected. Most should have been rectified,

but there may be still be a handful which escaped. If any incorrect accreditations show up, please let Melanie know.

Australian Representation data which has been a 6-month piece of work has now been completed. Both individuals and AusDBF Members can view the data via the accreditation module. The data will be able to provide insights into Australian Team Representation which previously has not been possible and will assist with planning and decision making for future campaigns. Detailed information will be included in the Annual report however, below is a snapshot.

Total **1659** individuals have represented Australia from 1995 to 2019

Number of Campaigns	Number of Individuals
16	1
15	1
14	1
12	1
11	3
10	1
9	3
8	6
7	9
6	18
5	32
4	63
3	131
2	316
1	1072

### **AusDBF Branding Guidelines**

AusDBF has received a request from one club for use of the AusDBF logo on their new club race shirts

If there are any documents you feel are missing or information is incorrect please email – [info@ausdbf.com.au](mailto:info@ausdbf.com.au)

### **Pillar 2 – Development**

AusDBF eLearning platform is on track to be launched at the end of October. Online learning modules will be available as part of Level 1, Level 2 and Level 3 Coaching Courses.

### **Pillar 3 – Events**

AusDBF will be reviewing the status of 2021 AusChamps at the end of November when further information is known on what is happening with the State borders re-opening.

Entry fees for 2021 AusChamps will be accepted both via eft (invoiced via revSPORT) and PIN payment (via revSPORT).

AusDBF appreciates everyone is anxious to know what is happening and nobody wants to see a repeat of 2020 cancellation. AusDBF is keeping abreast of what is happening and can only make educated decisions on known information.

AusDBF also appreciates each State and Territory is in a different phase and this may impact 2021 AusChamps as well.

## Pillar 4 – High Performance

AusDBF has been receiving several enquiries from paddlers wanting to know what is happening for 2021 IDBF Nations, what the trial criteria is and when the camps are going to be held. Until the States and Territories open their borders, trials and selection camps are all on hold. AusDBF is hoping by early next year, Australia will have better insights into what is happening around the world. For any paddlers interested in the Auroras, the selection criteria will be similar to the Asian campaign and can be found here - <https://www.ausdbf.com.au/auroras/asian-championships/>

Direct contact can be made with Dave Abel - [headcoach@ausdbf.com.au](mailto:headcoach@ausdbf.com.au) or Sylvia Wong - [highperformance@ausdbf.com.au](mailto:highperformance@ausdbf.com.au)

If anyone has any comments or questions, please email [info@ausdbf.com.au](mailto:info@ausdbf.com.au)

AusDBF Board