

# MEMORANDUM



<b>To</b>	<b>Member States</b>		
<b>From</b>	AusDBF		
<b>Date</b>	28 January 2020	<b>Document No</b>	M-029
<b>Subject</b>	AusDBF General Update 4 – January 2020		

Welcome to 2020 and the beginning of not only a new year but a new decade. AusDBF has heaps on the agenda and is looking forward to an exciting and challenging year ahead and working in collaboration with each of the Member States.

## Pillar 1 - Governance

### Policies & Documents - <https://www.ausdbf.com.au/policies/>

AusDBF continues to review its current documents and create new documents as required to assist and improve its governance processes.

Completed Documents	Within next quarter	Within next 6 months
<ul style="list-style-type: none"><li>Membership Policy (<i>new</i>)</li></ul>	<ul style="list-style-type: none"><li>Media Relations Policy (<i>new</i>)</li><li>Concussion Policy (<i>new</i>)</li><li>Cyber Safety Policy (<i>new</i>)</li><li>Match Fixing (<i>revised</i>)</li></ul>	<ul style="list-style-type: none"><li>Transgender &amp; Inclusivity Policy (<i>new</i>)</li><li>Weather Policy (<i>new</i>)</li><li>Infectious Diseases (<i>new</i>)</li><li>Pregnancy Guidelines (<i>new</i>)</li></ul>

Should any Member States wish to comment on and submit suggestions for any of the above policies, AusDBF would welcome this collaboration.

### Revenue Generation Fundraising Committee

Disappointingly AusDBF received no nominations from any of the Member States, so will be now considering options to move this important project forward.

### Meeting Dates

AusDBF has set their calendar of meeting dates for the next 12 months including Board meetings, Members forums and the Annual General meeting

- 20 February (Members video catch-up)
- 08 April – face to face Members Forum at SIRC
- 14 May (Members video catch-up)
- 13 August (Members video catch-up)
- 22 November – AGM + General meeting (WA)

### Sub-Committees

The Historical Committee, C&TC, ROMP all met prior to the end of the year with numerous activities and projects being worked on. AusDBF is encouraging all their sub-committees to meet regularly to keep the

“Our Mission: To connect people with dragon boating across Australia”

development and projects within each of the committees moving forward. Over the next 6 months AusDBF will be creating a new Sub-Committee – Athletes Commission, once the Charter has been finalized and developed, AusDBF will be seeking support from the Member States to nominate a representative to be part of the sub-committee.

#### **revSPORT**

AusDBF will continue to work closely with revSPORT to ensure there is a unified process being implemented which will benefit all the Member States and AusDBF and help to improve efficiency with collection of information and data.

#### **AusDBF Corporate Collateral**

You may have noticed the 'new look' corporate collateral being used by AusDBF in the way of letterheads, memos, policies, signatures, business cards, PowerPoint. AusDBF would like to thank Barb Clarkson for all her work and patience on creating the new suite of collateral.

#### **AusDBF branding and logo**

AusDBF has been receiving numerous emails and queries from clubs around Australia who are going through the process of ordering new race uniforms for AusChamps or CCWC later in the year. AusDBF is currently updating their Branding Guidelines, and an update will be distributed to all Member States when finalized. However AusDBF can confirm the following logos must be included on Club race shirts as was agreed several years ago when the AusDBF logo was created and implemented:

- Club logo must appear on the right frontside
- State logo must appear on the left frontside
- AusDBF logo must appear on sleeve or back of the race tops.

In exciting news prior to the end of the year, the AusDBF and Auroras logo have now been officially approved and trademarked for the next 10 years. AusDBF sees this a positive step forward to protect the logos being used without permission.

#### **AusDBF website and Facebook page**

These are continuously being improved and regularly updated with information. You will see some sections are still a work in progress. If there are any documents you feel is missing and you would like to see included please email – [info@ausdbf.com.au](mailto:info@ausdbf.com.au)

### **Pillar 2 – Development**

The Development section of the AusDBF website has been updated with a number of new items.

As a temporary solution AusDBF previously had copies of the AusDBF National Coaching Database posted under Development/Coaching Courses on website. These copies have now been removed as they were only republished every two months and were out of date with the volume of coaches completing their initial accreditation or undergoing reaccreditation.

The entire AusDBF National Coaching Database is now being loaded into the Accreditation module within RevSport and all new and reaccreditations are being entered directly into RevSport. The complete load should be finalised by beginning of February. Coaches will now be able to view their accreditation and expiry dates via their RevSport profile.

Continuing education is an ongoing requirement for AusDBF coaches of all levels. To assist in this process AusDBF has begun creating online eLearning packages that will be available for coaches to complete as part of their reaccreditation requirements and / or prerequisites to enrol in the new Level 2 and above coaching courses. Once all the eLearning packages and the reconfigured Level 2 coaching course is available we will circulate the commencement of and the requirements to enrol.

Please use the following URL link <https://www.ausdbf.com.au/ausdbf-courses/coaching-courses/> to the coaching course section under Development on AusDBF website. This site contains many documents regarding AusDBF coaching and requirements. On the above URL link please refer to the following document [1 AusDBF Coaching Accreditation Continuing Education Online modules](#).

This document contains a list of online courses that can be completed and used as evidence for coaches reaccreditation continuing education requirements. It should be noted that the PBTR courses listed at 12 – 15 in above document will now be a requirement for coaches undertaking the reaccreditation process. The PBTR courses plus several new AusDBF eLearning packages will also be a prerequisite for all current Level 1 coaches who wish to enrol in the forthcoming Level 2 course.

All coaches should add the <https://www.ausdbf.com.au/ausdbf-courses/coaching-courses/> link to their internet favourites as there will be additional AusDBF coaching eLearning packages uploaded as they become available.

The document at [1 AusDBF Coaching Accreditation Continuing Education Online modules](#) is a dynamic document and if you have undertaken or are aware of additional continuing education courses that would be relevant to AusDBF coaches please forward details to [development@ausdbf.com.au](mailto:development@ausdbf.com.au) and we will review and include in this document if relevant.

Please don't wait until the details of the new Level 2 AusDBF Coaching course are announced. You can be completing the courses that are available in above document.

If you have any other queries or suggestions regarding Coaching Development please enquire at [development@ausdbf.com.au](mailto:development@ausdbf.com.au)

- There are still Individuals who are still hitting the 'REGISTER' button in revSPORT rather than 'RENEW' in revSPORT which is creating multiple profiles which need to be regularly merged. In addition the same person has profiles under 'Deb' / 'Debbie' / 'Deborah' for example which have had to be merged. This is all coming to light because of the upload of accreditations and trying to ensure the accreditations are assigned to the correct individual.
- The upload of the Auroras' representation into the Individual profiles has been slow, as a few challenges have been ironed out and information found. If anyone can assist AusDBF with historical information, please forward to [info@ausdbf.com.au](mailto:info@ausdbf.com.au)

## Pillar 3 – Events

### 2020 AusChamps

- 2020 AusChamps is progressing well. DBNSW Organisation Committee is working hard to provide positive user experience for all who attend.
- A reminder early bird entries close midnight Sunday 09 February. AusDBF would encourage Clubs and Member States not to leave registering till the last minute.  
<https://www.revolutionise.com.au/ausdbf/events/&cat=421/>
- Bulletin 2 is due to be distributed 14 February 2020.
- Due to operational costs at SIRC, AusDBF has switched the race programs for Senior racing days 1 and 2 around, which means day 1 is now 200m and days 2 will be 2km (mixed) and 500m. Day 2 is going to be a massive day and to ensure all races are run will require the cooperation of competitors and race officials to comply with the competition rules.

### 25<sup>th</sup> Anniversary Commemorative Book

The AusDBF Historical Committee has been working hard over the summer writing their State and AusDBF history and collecting information and photos. In addition to working with revSPORT to create an Historical page which can be accessed on each clubs' websites. If you have any photos or information you would be willing to share for inclusion please forward to [info@ausdbf.com.au](mailto:info@ausdbf.com.au)

2020 is an exciting year in the history of AusDBF, and AusDBF looks forward to celebrating the occasion with everyone during AusChamps. Thank you to all the Clubs who responded to the History of Clubs participation - <https://www.ausdbf.com.au/events1/>. This project was interesting to see which clubs had been supporting AusChamps for the last 25 years. It's not too late to check the information before it is published and the clubs recognised.

AusDBF will be hosting a 25<sup>th</sup> Anniversary function during the week of AusChamps to be held at the Nepean Rowing Club. Invites are currently being finalized.

#### Pillar 4 – High Performance

- Following a false start, AusDBF was delighted to appoint David Abel as the Head Coach for the Auroras for 2020 and 2021. This will include Asian Campaign (November 2020 in Hong Kong) and IDBF World Championships (November 2021 in Hong Kong). At this stage AusDBF is waiting to receive an invite to attend the 4<sup>th</sup> World Cup to be held in Monaco during the European summer of 2021. Due to the political unrest around the world all events are 'watch this space' as IDBF assesses the risk and viability moving forward.
- Advertising for the Assistant Head Coach closed on Monday, so stay tuned for further announcements.
- Provisional entries for CCWC in France have now closed with all clubs attending having paid their deposits to the French Organisers.
- IDBF released Edition 8 of their Competition Regulations and Rules of Racing on the 01 January. - <https://www.dragonboat.sport/docs>

If anyone has any comments or questions, please email [info@ausdbf.com.au](mailto:info@ausdbf.com.au)

AusDBF Board