

MEMORANDUM



To	Member States		
From	AusDBF – Development		
Date	17 January 2020	Document No	M-0028
Subject	revSPORT – Coach Accreditation fields		

Dear Members,

Over the last few months AusDBF has been working with revSPORT to upload the Coach Accreditation data via the accreditation module (360)

AusDBF is currently working their way through uploading all the latest accreditations, please be patient. Each Member State will be able to 'VIEW' each Individual member accreditations attached to their profiles. (Race Official Accreditations have been completed).

In order to avoid confusion with the current data being uploaded, revSPORT have provided the following instructions to remove all old data which some of the Member States may have uploaded several years ago to each individual member profile. (this was the incorrect method)

So, the information (field) isn't removed permanently revSPORT have advised the best is to hide the information (field) is as follows -

Instructions:

Each Member State needs to:

Step 1 – Go to Finance

Step 2 – Click on Payment Class

Step 3 – Edit each Payment Class

Step 4 - Untick AusDBF Official Qualification, AusDBF Coaching Qualification

Step 5 – Save Details

If this process could be completed by Friday 24 January 2020, would be much appreciated.

Once, the Coach Accreditation upload has been completed, the next project will be Sweep Accreditation. Some of you may have already noticed Aurora's representation has started to be populated per campaign against individual member profiles.

If anyone has questions, please email info@ausdbf.com.au

AusDBF Development

“Our Mission: To connect people with dragon boating across Australia”