

Australian Dragon Boat Federation



General Meeting Minutes

Date	3 March 2018	Time: 9-11am
Place	Ground floor, Sunshine Coast Stadium (across the road from race venue) Kawana Sports Precinct, Lake Kawana	
Chair	Kristin Priest (KP)	
Minute taker	Angela Aston (AA)	
Attendees		
AusDBF Angela Aston (Admin Director) Melanie Cantwell (Technical Director) John Holland (Director) Kristin Priest (Chair & A/Financial Director) Rex Tindal (Development Director) Geoff Roberts (Governance Director)		State Members Chris Schleussner, GM DBV Adrian Stephens, DBVIC Chris Kelley, DBSA Christine Wood, DBSA Kirsty Sheppard DBACT Lucy Warhurst DBNSW Ross Boyce, DBQ Andrew Blundell, DBNSW Jo Parry, DAA Megan Tozer, DAA
Apologies		
Alan Clark, DBACT Brendan Breen, DBTAS		
Agenda Topics – Meeting opened at 9:15am		
Item	Description	
1	National Database The meeting noted John Holland’s (JP) encouragement to all members to join Revolutionise, and explained its use from AusDBF’s perspective (officials, coaches, sweeps, organizing Auroras, etc). Melanie Cantwell (MC) pointed out that ASC expects all sports to have a national database in place; it is required for reporting purposes and for attracting national sponsors, and, as the larger sports are already utilizing Revolutionise, dragon boating will benefit from any of their initiatives. ACT reported they are organizing a meeting with Alex and discussing possibilities with their Board. It was noted that, since the 2016 presentation to the State members from Revolutionise in Adelaide, there has been limited communication about it from AusDBF. The members discussed their issues with Smart Space and their concerns with Revolutionise particularly with regard to privacy. <i>Action: AusDBF to circulate the draft MOU to all State bodies by the end of the Championships seeking feedback by the end of the month and reasons why Revolutionise is preferred.</i> It was noted that only ACT and TAS are not on Revolutionise now, although not all states are using all the facilities available. DBNSW reported they are ready to sign an MOU. The members agreed to aim for 1 st July 2018 to be on Revolutionise.	

2	<p>10s vs 20s Boats at AusChamps</p> <p>MC outlined the need to have 3 fleets of boats at the National Championships to ensure a smooth race program. As the next two Championships are to be held on the Eastern seaboard (ACT & NSW); it will be possible to field 3 fleets of 10s boats. A decision is needed whether to proceed with 10s boats, and therefore determine the storage/sale/leasing arrangements for the 20 small Peisheng boats in Australia. It was noted that, while IDBF's priority is to have 20s racing; 10s boats are important for encouraging and developing the sport. Also, it was noted that if dragon boating is going to be an Olympic sport it is likely to be in 10s boats; hence the reason for purchasing Peisheng boats. 10s boats will be used at World Championships, Asian Championships.</p> <p>The breakdown of the Peisheng 10s boats in Australia: 14 are owned by AusDBF, 2 are owned by DBSA, 2 are owned by private clubs, and 2 are being stored in Qld.</p> <p>A survey to all members was suggested re: the future of 10s vs 20s boats. The Board thanked Lucy Warhurst (DBNSW) for her offer to assist with survey questions and advised they would contact her if needed.</p> <p>The members agreed that paddlers are mostly motivated by cost.</p> <p>Each State reported their position on using 10s boats as follows: ACT – yes; QLD – yes; WA – willing; NSW – prefer 20s boats; DBSA – yes; DAA – prefer to use 20s; DBVIC – yes.</p> <p>It was agreed there is potential for 10s boats in the future; but a decision is needed on how to move boats from state to state.</p> <p><i>Action: determine best method for moving boats from State to State.</i></p> <p>It was noted that DBNSW would like to be engaged in Strategic planning process by AusDBF. AusDBF to come back with a strategic plan going forward.</p>
3	<p>Keeping members informed:</p> <p><i>Historical sub-Committee</i></p> <p>Noted the establishment of this Committee.</p> <p><i>Action: State members to propose names of an experienced journalist who could assist.</i></p> <p><i>Clarification re: Joeys</i></p> <p>It was noted that 128 Joeys have registered, creating a great development pathway for juniors and also resulting in adult numbers who, as parents, are also joining clubs. The C&TC will be formalizing rules for Joeys racing.</p> <p>As of 1 Jan 2019, it will be mandatory for all Juniors to wear PFDs.</p> <p><i>Action: Rex Tindal (RT) to report on the results of his efforts to source PFDs, and his meetings with suppliers and schools.</i></p> <p><i>Update re: Sweep Committee</i></p> <p>The members noted a meeting has been arranged for 6:30pm on Sunday 4th March.</p> <p><i>Officials Presenters & Assessors</i></p> <p>It was noted there are a lot of Grade 1 officials who should be moved to Grade 2. It is not possible to progress a grade without plenty of hands-on experience and mentoring.</p> <p><i>Action: State bodies to be asked to nominate 1-3 people from each State to form a core group for their State.</i> Mentors will work with individuals, possibly via a workshop format.</p> <p><i>Website</i></p> <p>AusDBF is planning to redesign its website so members bodies can find information.</p> <p><i>Action: State members asked to send suggestions/feedback to KP.</i></p>

4	<p>AusChamps 2019 – dates DBACT reported they are working with their State and Federal Government members to ascertain location (Reconciliation Place vs Western Creek). The State members requested that AusChamps are held in April, as although cooler; it won't interfere with State regatta programs. It was noted that the AusChamps Review Committee members are currently reviewing the benefits or value of State vs States racing, noting that historically the winning State in any category became the Australian representatives at the World Championships. The move to the ability to become an Aurora without advancing through the State team has created a gap whereby there is now a need to form an incentive to offer the winning crew. This may also form part of AusDBF Strategic Plan discussion. <i>Action: AusDBF agreed to look at what other sports are doing.</i> The State bodies requested dates for the next three AusChamps: ACT – 2019, NSW – 2020, WA - 2021, SA - 2022</p>
5	<p>Minutes of Meeting of State/Territory officials (Administrators/Chairs) on 5/02/18 The members noted LW's discussion/comments and her initiatives in working with other disciplines (Canoeing Australia). The members thanked DBNSW for organizing the meeting. LW reported that the CEO of Australia Canoeing is keen to meet with KP. The members agreed it would be good to work together regarding future plans, and to review each State's vision for the future. RT raised the issue of recruiting more males to the sport and noted the work that is being done with the Development pathway.</p>
6	<p>Questions from State members to AusDBF Board The members noted the lack of depth at AusDBF regarding policies, procedures, etc, and that AusDBF needs time to bring everything together. DBNSW suggested that AusDBF needs a full-time staff person. Noted that a debrief meeting will be held with the Qld Organising Committee and the AusDBF Board following the AusChamps. <i>Action: AusDBF to hold a debrief meeting w/2018 AusChamps Organising Committee.</i> Adrian Stephens (AS) suggested that AusDBF needs to be more strategic not operational, and the AusDBF Board agreed. It was noted that AusDBF is reviewing its budget to determine what funds are available to hire appropriate staffmembers (Executive Officer, CEO??)</p>
7	<p>General Business As no further business was raised, the meeting was declared closed at 11:15am</p>