



Updated 20/10/2023

SWEEP REQUIREMENTS

- a. All Sweeps (from level 2 to 5) must have a current first aid certificate or equivalent at all times (HLTAID011) renewing every 3 years; annual CPR refresher training is not required.

Note: AusDBF understand Individuals must be a minimum of 14 years of age to obtain First Aid qualification (*copies to be forwarded to AusDBF to upload to revSPORT accreditation portal*).

- b. The minimum age for a sweep is 14 years.

- c. It is mandatory for all Sweeps over the age of 18 years to maintain current Working with Children Check (or State equivalent) (*copies to be forwarded to AusDBF to upload to revSPORT accreditation portal*).

Note: For Junior sweeps – WWCC will be added into revSPORT with an expiry date of their 18th Birthday to remind them they will need to apply for WWC now they have turned 18.

- d. From 01 July 2023 it is mandatory for any person in a dragon boat not paddling to wear a PFD during training sessions (e.g., club, corporate, come & try etc.) or regattas.

INTRODUCTORY SWEEP TRAINING (supervised)

	Requirements
1	Undertake introductory club Sweep familiarization training; minimum of 3 hours and a maximum of 10 hours
2	Training hours recorded in Sweep logbook
3	Restricted to club training sessions
4	Must be supervised by a L3 (or higher) Sweep who sits in the last row of the boat

LEVEL 1 (L1) – TRAINEE SWEEP (supervised)

	Requirements
1	Registered in revSPORT via Sweep Coordinator
2	Has completed AusDBF online learning module and successfully completed Sweep assessment questionnaire (100% pass rate)
3	Has completed Sweep School on-water training
4	Sweep training must be supervised by a L3 (or higher) Sweep who sits in the last row of the boat
5	Sweep training hours recorded in Sweep logbook (minimum additional 20 hours)
6	Restricted to club training sessions
7	Regional or new club trainee sweep may be granted an exemption to Sweep without supervision in a restricted training zone. (<i>Must apply to their State Sweep Coordinator to Sweep without supervision</i>)

LEVEL 2 (L2) – PROVISIONAL SWEEP

	Requirements
1	Has completed L1 Sweep requirements
2	Required to record 20 hours of Sweep training in logbook
3	Sweep assessed as competent (on-water assessment) by a Sweep Assessor
4	Permitted to Sweep Club crews unsupervised
5	Permitted to Sweep Junior, Social and Corporate crews based on the club's risk assessment
6	Must wear distinctive Fluro vest when sweeping at regattas

Note: Sweep coordinators to advise AusDBF of date when L2 sweep accreditation was achieved.
Expiry will be set match first aid expiry

LEVEL 3 (L3) – ACCREDITED SWEEP

	Requirements
1	L2 Sweep who successfully Sweeps a boat without incident for a minimum of 4 races over at least 2 regattas
2	Is required to maintain their experience by Sweeping at least 20 hours annually at Club training sessions and racing/regattas
3	Is permitted to Sweep any crews at training or races including Junior, Social and Corporate crews
4	Can Sweep at all regattas including Australian Championships
5	When racing either a 1km or 2km turn race for the first time, must wear a Fluro vest
6	May supervise/train Introductory, L1 and L2 sweeps

Note: Sweep coordinators to advise AusDBF of date when L3 sweep accreditation was achieved.
Expiry will be set match first aid expiry.

LEVEL 4 (L4) – ADVANCED SWEEP (by Club nomination)

Recognises the advanced technical ability of a Sweep

	Requirements
1	During the previous three years met all accreditation requirements for a L3 Sweep
2	Shown consistent and continual development as a Sweep
3	Has a minimum of 3 years' experience as a Level 3 Sweep, including successfully sweeping straight line and turn races at regattas incident free
4	Demonstrates advanced ability as a Sweep in race environments, in a variety of locations, and water/weather conditions
5	Actively trained and mentored several Sweep trainees to achieve their Sweep accreditation
6	Demonstrates experience as a Club level mentor

Note: Sweep coordinators to advise AusDBF of date when L4 sweep accreditation was achieved.
Expiry will be set match first aid expiry

LEVEL 5 (L5) – MASTER SWEEP

Mentoring/Ambassador to the Sport

	Requirements
1	During the previous 3 years, continued to meet the accreditation requirements for a L4 Sweep
2	Is widely known among the dragon boating community within Australia by name and reputation as an Advanced Sweep
3	Has steered State / AusDBF (Auroras) representative crews at State, National and International regattas
4	Significantly contributed to the overall development of the sport of dragon boat racing
5	Volunteering at State sanctioned regattas as a Sweep and/or Sweep coordinator and/or assisting a State Member or AusDBF in some capacity would demonstrate community involvement and may be taken into consideration
6	Demonstrates experience as a State level mentor

Note: Sweep coordinators to advise AusDBF of date when L5 sweep accreditation was achieved.
Expiry will be set match first aid expiry

RE-ACCREDITATION

1. Accreditation is valid for 3 years and revSPORT will send a reminder to a Sweep when their accreditation is due for renewal
2. Expiry date of a Sweep's accreditation will be aligned to expiry date of their First Aid qualification
3. Sweeps must apply for reaccreditation every 3 years to maintain qualification
4. Club President to provide signed letter of declaration on Club letterhead that a Sweep has swept 20 hours annually over the past 3 years and any notable incidents at regattas and/or club trainings have been reported through Safe 365 and appropriate action taken.
5. If a Sweep has met these requirements, the State Sweep Coordinator will authorize for reaccreditation for a further 3 years on the AusDBF National Sweep accreditation register (revSPORT) and an automated certificate will be issued.
6. If Sweep has not been active for the past 3 years, the Sweep can apply for on-water assessment and reaccreditation.
 - a. L3 previous active – the sweep will need to complete the L2 on water assessment prior to being reaccredited as an L3 sweep.
 - b. L4 previous active – the sweep will need to complete the L2 on water assessment prior to being reaccredited as an L3 sweep. Then follow process to move back to L4.
 - c. L5 previous active – the sweep will need to complete the L2 on water assessment prior to being reaccredited as an L3 sweep. Then follow the process to move back to L5.
7. If a Level 2 (or higher) Sweep has allowed Sweep accreditation to lapse, they must have a L2 on water assessment completed by a Sweep Coordinator or person appointed by Sweep Coordinator that confirms they are competent to return to L2 or L3 level only (must then complete the conditions for higher level accreditation as noted in the respective requirements).

RE-ACCREDITATION PROCESS

Step 1 – Sweep will receive auto-reminders from revSPORT 60 days, 30 days, 14 days and 7 days prior to expiry of a sweep's accreditation.

Note: Sweep accreditation and first aid are set to expire at the same time, they must be renewed together.

Step 2 – Club President to provide a signed letter (from the President's club email address) that the sweep has met the reaccreditation requirements above.

Step 3 – Sweep to provide the Sweep Coordinator with the following:

- a. Signed letter from Club President
- b. Copy of first aid certificate
- c. Copy of WWCC (or state equivalent)

Note: Unless all 3 documents are provided to the Sweep Coordinator, a request for reaccreditation will not be accepted. PDF version of documents is preferred. JPEG only accepted if all information can be seen on one image.

Step 4 – If the Sweep Coordinator is satisfied the sweep has met all requirements, the Sweep Coordinator will forward all documents to AusDBF to update revSPORT.

DE-ACCREDITATION

At any time, the AusDBF member (through its appointed Sweep Coordinator) can reduce or revoke the accreditation of any Sweep. Before doing so the State Sweep Coordinator must advise the Sweep in writing why their accreditation is being reduced or revoked. The Sweep will have 28 days to apply to the State Sweep Coordinator to have their accreditation retained. If the Sweep does not retain the accreditation, it will be necessary for the Sweep to undergo reaccreditation, as specified by the State Sweep Coordinator.

A Sweeps accreditation status (level) may be reviewed and/or reduced/revoked for:

1	Not performing their role in a safe and respectful manner
2	Being found to be incompetent
3	Displaying poor race skills
4	Displaying poor sweeping ethics
5	Displaying a lack of respect to crews or equipment
6	Not complying with the sweep regulations as detailed

